



भारत का राजदूतावास

Embassy of India  
Berlin, Germany

**NOTICE INVITING TENDER**

**INVITATION OF BIDS FOR PROVIDING SERVICES TO INDIAN NAVAL SHIP  
“INS TAMAL” DURING KIEL CANAL TRANSIT ON 30 JULY 2025**

**“REQUEST FOR PROPOSAL (RFP)  
No. BERL/DEF/01/2025 DATED 15 JULY 2025**

Sealed Bids are invited from reputed ship-chandelling agents for providing logistic services and provisions to Indian Naval Ship ‘INS TAMAL’ during its transit through Kiel Canal on a West Bound Passage on 30 July 2025.

2. **List of Services required for the ship are attached as Annexure A. Breakdown of cost of service must be reflected separately in the quotation.** The bidding agencies are required to submit **Technical and Financial Bids** in two separate sealed envelopes and then both are to be placed in one single sealed envelope superscripting the above-mentioned Title and RFP No.
3. Technical and Financial Bids in sealed covers should reach Embassy of India, Berlin, Germany by post/in person/courier before the deadline of **0930 hrs on 23 July 2025** addressed to the Head of Chancery, Embassy of India, Tiergartenstr 17, 10785 Berlin. **The Format of Technical and Financial Bid is at Annexure ‘B’ and Annexure ‘C’.** Bids received after due date will not be considered. Price bids of only those bidders who qualify in the Technical Bid evaluation would be considered for Financial Bids opening. Envelopes should indicate the name and address of the Bidder to identify the bid. The Bids should remain valid till 30 days from the last date of submission of the Bids.
4. Embassy of India, Berlin is entitled to get VAT exemption / refund. Any service that attracts VAT at any stage, the invoice for that particular service will strictly be addressed to Embassy of India, Berlin. If the service provided for the ship and crew members are VAT exempted, the company needs to certify separately that no VAT is paid for any of the services at any stage.
5. **No advance payment will be made. Payment for the services will be made by the Embassy of India, Berlin by bank transfer within 15 days of receipt of invoices.**
6. Sealed Tenders will be opened in the Embassy at **1000 hrs on 23 July 2025** in the presence of tenderers who like to be present.
7. Embassy of India, Berlin reserves the right to accept or reject any or all of the tenders without assigning any reason.



  
Maithreyi Naidu  
Head of Chancery  
Embassy of India  
Tiergartenstr. 17, 10785 Berlin  
Email : hoc.berlin@mea.gov.in

**SERVICES REQUIRED****KIEL CANAL TRANSIT OF INS TAMAL ON 30 JULY 2025****PARTICULARS OF THE SHIP**

<b>Name</b> : INS TAMAL (Call Sign - ATBF2)	<b>Type</b> : FRIGATE
<b>Pennant No</b> : F 71	<b>Last Port Call</b> : St Petersburg, Russia
<b>Length</b> : 124.8 M	<b>Breadth</b> : 15.2 M
<b>Draught</b> : 6.2 M	<b>Tonnage</b> : 3905 Ton
<b>ETA</b> : 30 July 2025 (Forenoon)	<b>ETD</b> : 30 July 2025 (Afternoon)

**SERVICES REQUIRED**

<b><u>Serial No</u></b>	<b><u>Services/ Items</u></b>	<b><u>Quantity</u></b>
1.	<b>Berthing Assistance</b>	<b>Required</b>
	Pilot	Yes
	Tugs	02
	Brow	02 (five metre each)
2.	<b>POL</b>	
	LSHSD	60 Ton
3.	<b>News Paper (English)</b>	08 No
4.	<b>Victualling Stores</b>	
	Brown Bread	50 Kgs
	Assorted Biscuit	20 Kgs
	Assorted Cake/ muffins/ croissant	30 Kgs
	Green Chilli	10 Kgs
	Lady Finger	50 Kgs
	Ginger	10 Kgs
	Coriander Leaves	05 Kgs
	Fresh Lemon	05 Kgs
	Tomato Red	40 Kgs
	Onion	60 Kgs
	Milk full cream	300 Ltrs
	Fish Pomfret	50 Kgs
	Prawns cleaned	20 Kgs
	Cod fish fillet	30 Kgs
	Chicken boneless	50 Kgs
	Squid Tube	10 Kgs
	Apple	50 Kgs
	Strawberry	50 Kgs
	Orange	40 Kgs
	Kiwi	10 Kgs
	Blueberry fresh	05 Kgs
	Ice Cream Cup Type	550 Nos



**TECHNICAL BID PROFORMA****KIEL CANAL TRANSIT OF INS TAMAL ON 30 JULY 2025**

1	Name of Firm	
2	Address of the Registered Office	
3	Correspondence Address	
4	Registration Number and details (with proof of registration)	
5	Contact person (Name and designation)	
4	Telephone/ Mobile No. of the contact person	
5	E-mail	
6	Brief introduction of the Company	
7	Website Address of the company	
8	Period of Bid Validity (not less than 30 days)	
9	Previous experience of executing similar types of ship handling services	
10	Provide details of the countries to which ship handling services being provided currently	

**UNDERTAKING**

It is hereby certified that M/s \_\_\_\_\_ (name of Company) is capable of providing and undertakes to provide above 'Specifications & Quantity' of the services required to the Indian Naval Ship during its transit through Kiel Canal).

Date:

(Seal & Signature of the authorized Company Representative)  
Name & Address

**FINANCIAL BID PROFORMA****KIEL CANAL TRANSIT OF INS TAMAL ON 30 JULY 2025**

<b><u>Ser No</u></b>	<b><u>Services/ Items</u></b>	<b><u>Quantity</u></b>	<b><u>Rate in Euro</u></b>	<b><u>Total Amount in Euros</u></b>	<b><u>VAT (if applicable)</u></b>	<b><u>Grand Total</u></b>
1.	<b>Berthing Assistance</b>					
	Pilot	Yes				
	Tugs	02				
	Brow (five metre each)	02				
2.	<b>POL</b>					
	LSHSD	60 Ton				
3.	<b>News Paper (English)</b>	08 No				
4.	<b>Victualling Stores</b>					
	Brown Bread	50 Kgs				
	Assorted Biscuit	20 Kgs				
	Assorted Cake/ muffins/ croissant	30 Kgs				
	Green Chilli	10 Kgs				
	Lady Finger	50 Kgs				
	Ginger	10 Kgs				
	Coriander Leaves	05 Kgs				
	Fresh Lemon	05 Kgs				
	Tomato Red	40 Kgs				
	Onion	60 Kgs				
	Milk full cream	300 Ltrs				
	Fish Pomfret	50 Kgs				
	Prawns cleaned	20 Kgs				
	Cod fish fillet	30 Kgs				
	Chicken boneless	50 Kgs				
	Squid Tube	10 Kgs				
	Apple	50 Kgs				
	Strawberry	50 Kgs				
	Orange	40 Kgs				
	Kiwi	10 Kgs				
	Blueberry fresh	05 Kgs				
	Ice Cream Cup Type	550 Nos				

**Note** :- In addition to this, if any other applicable charges/ fees are there, kindly include accordingly.

**UNDERTAKING**

It is hereby certified that before signing this Tender, I have read and fully understood all the terms and conditions contained therein and undertake myself to abide by them. I do hereby confirm that our bid price is inclusive of all and that the rates quoted for the above services/ items are as per specifications, terms & conditions mentioned in the Tender document.

Date: (Seal & Signature of the authorized Company Representative)  
Name & Address